

CANTEEN POLICY

Rationale:

- The provision of an efficient and effective canteen at the school reinforces healthy eating practices and provides a service for parents wishing to purchase food for their children.

Purpose:

- To develop children's skills in making healthy choices and developing good eating habits.
- To develop a linkage between classroom education and the practices of the school canteen.
- To maintain a viable business enterprise which provides a catering/food service for the school community.
- To provide a friendly environment where students can develop life-skills important to communication, consumer choice and money management.

Guidelines

Management

- The canteen manager will apply high standards of hygiene as recommended by Local Government Acts.
- The canteen manager will hold current Food Safety and Food Handling certificates and be on duty at all times when the canteen is preparing and serving food.
- Employment of canteen manager will be the responsibility of Ivanhoe Primary School Principal and members of the School Council.
- The manager, with support from the canteen sub-committee, will be responsible for the viable operation of the school canteen.
- Volunteers from the school community will be sourced to support our school canteen.
- All foods served at the canteen comply with the Healthy Canteens Advisory Service's approved 'healthy foods' list. See references at the end of policy for web links.
- School Council will be responsible for maintenance and replacement of equipment.
- On the occasion where the canteen manager is unavailable to carry out his/her duties it will be the responsibility of the Principal/School Council to seek an appropriate replacement.
- Promotional signage should educate students to the value of making healthy choices and developing good eating habits.

Food Provision

- The food available for sale at the canteen should at all times be fresh, nutritious and reasonably priced.
- The canteen will provide a variety of food choices which takes into consideration Australia's multicultural society. E.g. Cultural Days.
- The food choices/menu is to be based on the philosophy of continual review, evaluation and improvement.

Implementation

Management

- Professional Development opportunities will be made available to the canteen manager to allow maintenance of Food Handling and Food Safety Certificates.
- The wages of the canteen manager will be paid from locally raised funds generated by canteen sales.

- The canteen sub-committee will meet twice a term to review canteen procedures and prices. A report to School Council is to be provided after each sub-committee meeting.
- The canteen manager and sub-committee will be responsible for selecting a canteen menu. This menu will be placed onto the school website and be distributed to each family annually.
- Foods selected by the canteen sub-committee as “Healthy Choices” will be labelled with a “healthy food symbol” eg a smiling face. 😊
- To support positive, healthy body image, foods will not be identified as low fat/ low sugar on the canteen menu.
- A weekly roster of parent/community volunteers will be organised by the canteen manager who will ensure that volunteers fully understand Food Safety procedures.
- Classroom health lessons will provide healthy eating posters for display at the canteen.

Food provision

- The canteen menu will be regularly assessed by the canteen manager and canteen sub-committee.
- Food choices should be made available from all five-food groups with a bias toward fresh fruit and vegetables.
- The canteen manager and sub-committee will source and prepare foods low in salt, sugar and fat.
- **Nut products will not be available for sale through the canteen.**

Evaluation

- Parent Opinion Survey
- Student/parent use of the school canteen
- Feedback on canteen services through Junior School Council.
- Viability of the business over a twelve month period.

This policy should be read in conjunction with:

- Canteen Managers Duty Statement
- Current Local, State and Federal Government Food Acts

References

Guidelines for Personal Hygiene and Food Safety in Schools: www.foodsafety.vic.gov.au

Healthy food list: www.goforyourlife.vic.gov.au

Policy to be reviewed in two years. This policy was last ratified by School Council in

Members of Education Committee (2006)

Fiona McLachlan
Margaret Tai-Jones
Luisa Scarcella

Mary Mascara (Canteen Sub- Committee Convenor)
Cheryl Hunt
Gayle Dorman
Judy Henderson (Education Committee Convenor)