



SCHEDULE 4: NOTICE OF ELECTION AND CALL FOR NOMINATIONS

An election is to be conducted to determine members of the School Council of Ivanhoe Primary School

Nomination forms can be obtained from the school office from 25/01/2019 and must be lodged by 4.00 pm on 08/02/2019. The ballot will close at 4.00 pm on 19/02/2019. Nomination forms are available in several languages.

*A nomination form can be emailed on request. There are two types of nomination forms. Schedule A is a self-nomination form, Schedule B is a parent nomination form where you nominate another parent (with their endorsement).

Following the closing of nominations a list of the nominations received will be posted at the school.

The terms of office, membership categories and number of positions in each membership category open for election are as follows:

MEMBERSHIP CATEGORY	TERM OF OFFICE	NUMBER OF POSITIONS
Parent member	From the day after the date of the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2021.	5
Parent member (single year vacancy)	From the day after the date of the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2020.	1
DET employee member	From the day after the date of the declaration of the poll in 2019 to and inclusive of the date of the declaration of the poll in 2021.	2

Further information.

If there are more nominations than there are vacant positions, an election will be held and a vote will be conducted. If an election is called nominees will be encouraged to submit a short bio about themselves (approximately 250 words) which will be published in the school newsletter on the 11/02/2019

Voting slips will then be made available to all eligible voters on 12/02/2019.

The ballot will close at 4.00 pm on 19/02/2019. The community will be informed of the successful candidates on the 21/02/2019 and the first meeting of Ivanhoe Primary School Council will be at 7pm Wednesday 27th February 2019.

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.

If you have questions regarding the positions or the process please feel free to phone me on 9499 1880.

Mark Kent
Principal